

## Lecture 7, Jan 24, 2022

- Remember:
  1. Do **not** ask “what is your problem?”
  2. Do **not** promise to do something for them
  3. Be polite and respectful
  4. Do not push your ideas; listen to see if they fit
  5. Communicate professionally
  6. Don't be overly pushy; respect their schedules
  7. Put yourself in the shoes of the stakeholder